

# Letter of Results from Stakeholder Engagement

Date: [Insert Date]

To: [Stakeholder Name]

[Stakeholder Title/Organization]

[Stakeholder Address]

Dear [Stakeholder Name],

We would like to extend our sincere gratitude for your participation in our recent stakeholder engagement initiative. Your insights and feedback are invaluable to the success of our project.

## Summary of Engagement Results

During our engagement sessions, we gathered a range of feedback concerning the following key areas:

- Key Issue 1: [Summary of feedback]
- Key Issue 2: [Summary of feedback]
- Key Issue 3: [Summary of feedback]

## Next Steps

We are committed to integrating your feedback into our plans. The following actions will be taken as a result of your input:

- Action 1: [Description]
- Action 2: [Description]
- Action 3: [Description]

We look forward to continuing our collaboration and appreciate your ongoing support. Should you have any further questions or suggestions, please do not hesitate to reach out.

Thank you once again for your valuable contribution.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]

[Your Contact Information]